

**SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA
SLIPPERY ROCK, PA 16057**

GRADUATE TRANSIENT STUDENT CLEARANCE FORM

** Please see reverse for Directions for submitting requests. **

I. Student Information – To be completed by the student

I. Name _____
(Last) (Former) (First) (Middle)

Address _____
(Street) (City) (State) (Zip Code)

Telephone No. (____) _____

I request permission to take the following course(s):

<u>Course Title at Attending Institution</u>	<u>Course Number</u>	<u>Semester Hours of Credit</u>
1.		
2.		
3.		

I plan to take the approved courses at (institution) _____.

During the period: _____
term/year

The Office of Graduate Studies at Slippery Rock University will send a copy of this authorization form to the address you provide: _____

(street address)

(city) (state) (zip)

STUDENT'S SIGNATURE _____ **Date** _____

II. Course Approval Information – Must be completed by student’s advisor/graduate coordinator ONLY.

<u>II. Course Title at Attending Institution</u>	<u>Comparable SRU Course Title</u>	<u>Comparable SRU Course Number</u>	<u>Transferable Semester Hours of Credit</u>
1.			
2.			
3.			

	Approved	Not Approved	Date
Advisor’s Signature _____	_____	_____	_____
Coordinator’s Signature _____	_____	_____	_____
Graduate Admissions Signature _____	_____	_____	_____
Approval Sent: _____ (date)			

1. Obtain a graduate catalog of the institution at which you wish to take the course(s).
2. Take the catalog and this form to your advisor and together select the course(s) you wish to take. **This must be completed before registering to take the course(s).**
3. Request your advisor to forward this form along with the catalog description to your graduate program coordinator.
4. Forward the completed form, with required signatures to the Office of Graduate Admissions.
5. After approval, the office of Graduate Admissions will send a copy to the Graduate School of the institution at which you wish to enroll provided an address has been provided on the reverse side of this form. A copy will be sent to you also.
6. After you have completed the course(s), you must have an official transcript sent directly to the Office of Graduate Admissions at Slippery Rock University, in order to have the credit accepted and posted to your record here. Provided a grade of “B” or better is earned, the credits will be accepted to apply to the student’s degree requirements at Slippery Rock University as pre-approved on this clearance form. Be advised, only quality points earned at Slippery Rock will be used to compute the student’s grade point average.
7. No more than six semester hours shall be transferred from another institution if taken after a student has been admitted to a graduate program at Slippery Rock University.